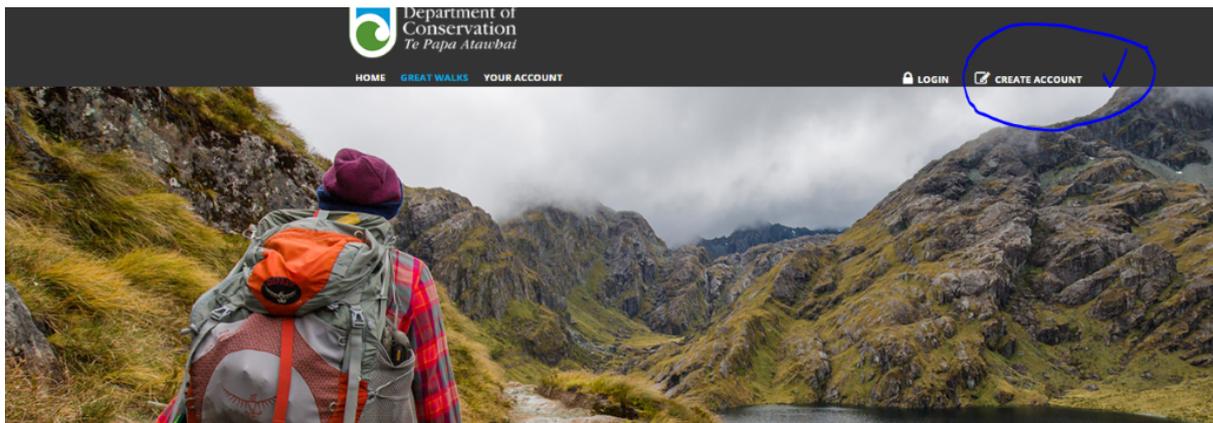


How to book the Milford Track with the Department of Conservation

STEPS TO TAKE BEFORE BOOKING DAY

- **Create your account**
Create a new account with DOC [here](#). You'll need your name and address details. Setting this up beforehand will save you precious time on booking day!
- **Confirm your hiking buddies' details**
Collect the full names, ages and nationalities of everyone travelling, as you will need this when it comes to making your booking.
- **Consider a range of dates**
Discuss with your travel buddies a few different date options, just in case your first choice isn't available. This will allow you to spring into 'Plan B' if needed.



Great Walks

Select Great Walk *	Start Date *	Number of Nights *	Number of People *
<input type="text" value="Select Great Walk"/>	<input type="text" value="29/07/2020"/>	<input type="text" value="1"/>	<input type="text" value="1"/>
Accommodation	Direction		
<input type="text" value="Huts and campsites"/>	<input type="text" value="Select Direction"/>		
			<input type="button" value="Search"/>

BOOKING DAY

It will be busy, so be prepared! Think purchasing sought after concert tickets – it is almost exactly the same.

Set your alarm and be at your computer at least a few minutes before bookings open (say 9.25 am if space is released at 9.30 am).

STEP 1: Log in

First, log into your newly created Department of Conservation account.

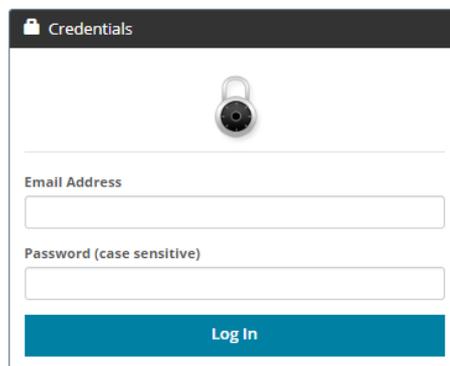
Account Login

[Home](#) / [Login](#)

To create, view or modify a booking, or cancel an existing booking, please log into your account using your email address and password. **If you have previously held an account with the Department of Conservation, you will need to create a new account as this is a new booking system.**

If you have forgotten your password, please click [Recover your Account](#). A temporary password will be emailed to the nominated email address of your account profile. Please follow instructions on your email to reset your password.

By submitting information through this web site, you agree that it is true and correct. Your personal information will be handled in accordance with our [privacy policy](#).



The screenshot shows a login form titled "Credentials" with a lock icon. It contains two input fields: "Email Address" and "Password (case sensitive)". Below the fields is a blue "Log In" button.

STEP 2: Set up your booking

- Key in the details of what you would like to book.
- Select *Milford Track* from the drop-down menu.
- Select your start date, the number of nights (3), the number of people, then hit **SEARCH**.

Great Walks



The screenshot shows a search form for "Great Walks" with the following fields and values:

Select Great Walk *	Start Date *	Number of Nights *	Number of People *
Milford-MacKinnon Experi	17/12/2020	3	3

A blue "Search" button is located at the bottom right of the form.

STEP 4: Enter your details

Follow the form instructions and enter the details for all travellers in the fields. *Note all fields have to be completed otherwise you won't be able to progress any further.*

Occupant Details

Your accommodation is now 'reserved' but is not confirmed until you complete the payment process. **You have 25 minutes from now to complete the payment process.** If you already have an active Shopping Cart, you need to ensure you have enough time remaining to complete the booking and payment. If you have less than 3 minutes remaining when completing this form, you will be prompted to 'Extend Time' to start the new booking again.

First Name*	Last Name*	Country Of Citizenship or Ordinary Residence*	Age at trip*	Gender*
<input type="text"/>	<input type="text"/>	Select Coun	<input type="text"/>	Select
<input type="text"/>	<input type="text"/>	Select Coun	<input type="text"/>	Select
<input type="text"/>	<input type="text"/>	Select Coun	<input type="text"/>	Select

Save & Continue

Cancel

STEP 5: Check your details

- A summary of what you have booked will now be displayed.
- Check the details are correct, then select **BOOK GREAT WALK**.

NOTE: If any of the details entered are incorrect and need to be changed:

- If it relates to the information about your travellers, we recommend completing the booking process, then go back and fix after.
- If it relates to the dates you have selected, then you will need to go back and start from scratch.

Booking Details

Booking Information

Booking Dates

Nights

Arrival:

Fees

Classification

A full breakdown of fees is displayed in the shopping cart on the next screen

Great Walk Booking

[View Occupants](#)

Facility	Date	Persons
	11/04/2021	3
	12/04/2021	3
	13/04/2021	3

Book Great Walk

Cancel

STEP 6: Final Check

Your final booking summary will now appear along with costs. Tick that you agree to the Terms and Conditions, then **GO TO CHECKOUT**.

Note: Your Shopping Cart will expire after 25 minutes.

Description	
	Unit: [REDACTED] Stay: Sun 11/04/21 - Mon 12/04/21 (1 night) Comments: Web Bookings Adult Fee - Great Walk Tent Site 11/04/21 12:00 PM - 12/04/21 11:59 AM Unit Price: [REDACTED] Qty: 3 , Total: [REDACTED]
	Unit: [REDACTED] Stay: Mon 12/04/21 - Tue 13/04/21 (1 night) Comments: Web Bookings Adult Fee - Great Walk Bunk 12/04/21 12:00 PM - 13/04/21 11:59 AM Unit Price: [REDACTED] Qty: 3 , Total: [REDACTED]
	Unit: [REDACTED] Stay: Tue 13/04/21 - Wed 14/04/21 (1 night) Comments: Web Bookings Adult Fee - Great Walk Bunk 13/04/21 12:00 PM - 14/04/21 11:59 AM Unit Price: [REDACTED] Qty: 3 , Total: [REDACTED]

Sub Total : \$391.30
GST : \$58.70
Grand Total : \$450.00

I have read and agree to abide by the DOC Terms and Conditions

[Go To Checkout](#) [Empty Cart](#) [Continue Shopping](#)

STEP 7: Pay

This is where you complete your payment details.

WELL DONE - YOU CAN NOW RELAX!



www.easyhike.co.nz / info@easyhike.co.nz

0800 327 944